

Hamlet of Sunset View Beach January 30th, 2026 Meeting Minutes

Attendees:

Guests:

1. Call to order at 4:30
2. Addition made to the agenda, Rhonda approved the agenda as modified.
3. Darrell approved the September 27, 2025 minutes.
4. Delegations - None
5. Communications
 - a. Request for maintenance to make a skating rink – Rhonda made a motion that we not hire maintenance to make a skating rink in the winter and respond to the correspondence that is not the responsibility of the Hamlet Board. Carried **ACTION:** Rhonda will respond to the correspondence.
 - b. RM of Mervin 2025 Semi-annual Hamlet Board meeting October 22nd, 2025 – everyone received their correspondence, was able to read through it and sign their declaration forms.
6. Standing agenda items
 - a. Roads – The roads have been plowed this winter 4 to 5 times. Our contracted service has been doing a great job.
 - b. Waste management – Things have been going well this winter except for Christmas break. Next year it may be beneficial to have all 5 bins unlocked throughout the Christmas break.
7. Board member forum
 - a. Maintenance contract for 2026 – While Adam has signed our contract for the 2026 season, he will have to sign the RM's contract. **ACTION:** Rhonda will get a contract from the RM for Adam to sign.
8. Unfinished business
 - a. Playground washroom – Kyle has gotten a price to install a septic tank and will continue to search for an appropriate structure. **ACTION:** Kyle will continue to look for a washroom structure and price it out.
 - b. Utility Board Update – No update today. The MOU is in place between the Utility Board and the RM of Mervin to cover future costs.
 - c. 5-year Capital Plan – Board members should review and bring any suggestion for changes to the next meeting. It will be easier to update once we have the financial report from the RM.
 - d. South beach parking – Rhonda has contacted Paige to see if she will help with the development of the public reserve area for golf cart and ATV parking. There should not be a need to remove many trees to accommodate parking. Rhonda will continue working with the RM to complete in the spring.

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- e. Booking time with RM of Mervin Fire Department in the spring – this will have to be done once the new board is in place in the spring.

9. New business

- a. Community Court Update, policies, and noise abatement – Darrell has been exploring options for better noise abatement. Some of the options look very costly. Another option would be to cut off pickleball play at 6 or 7 PM in the evening at a much lower cost. We will present both options at the AGM. **ACTION:** Rhonda will work on draft policies for the pickleball court.
- b. Cul-de-sac on Kenderdine – There was a request this winter to do snow removal in the small cul-de-sac on Kenderdine North. For future safe snow removal that cul-de-sac will need to have a formal gravelled road put though the area. Kyle made a motion to put this as part of the drainage project. Carried. **ACTION:** Kyle add this to the drainage project and will continue to work with the RM for completion of the project.
- c. Swimming lessons – Rhonda made a motion that we accept Erin Kobelka to teach swimming lessons again this year at Sunset View Beach. Carried. **ACTION:** Rhonda will inform Erin and find out what information is needed to submit to the RM of Mervin.
- d. Movement of garbage bins to Starlight lane – Rhonda made a motion that we move the bins from the area they are currently in due to odor that surrounding residents have to endure. Carried. **ACTION:** Darrell will get a couple of contractor quotes to prepare the area on Starlight Lane for the garbage bins.
- e. Contract services – **ACTION:** Rhonda will ask the RM if maintenance would still be covered by the RM contract for as needed jobs in the winter season.

10. Review of action items, timelines

11. Next meeting date Friday March 27th at 4:30 PM.

12. Adjournment at 5:30

Action	Person Responsible	Date to Be Completed
Website addition for new residents	Rhonda	Mar 30,2026
RM fire meeting	New Hamlet Board	May 2026
Homeowner responsibility for road restoration	Rhonda	March 1, 2026
Garbage bin relocation pricing	Darrel	Mar 27, 2026
Park washroom	Kyle	Mar 27, 2026
Community Planner involvement in beach parking	Rhonda	May 1, 2026
Buoy lights	Kyle	May 1, 2026
Costs for swim ladder and maintenance equipment	Kyle	May 1, 2026
Shingle costs	Darrel	May 1, 2026

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Bike rack cost	Rhonda	March 1, 2026
Response to correspondence for rink	Rhonda	Jan 31, 2026
Maintenance contract from RM and info	Rhonda	March 1, 2026
Draft pickleball policies	Rhonda	March 15, 2026
Drainage project and cul-de-sac road development	Kyle	May 1, 2026